



# LEASE/PURCHASE APPROVAL PROCESS

**Step 1: Complete the attached Approval Form for Lease Purchase. Each adult (18 years or older) must complete a separate form.**

**Step 2: Make photocopies of your:**  
a. **Driver's License**  
b. **Social Security Card**  
c. **Most Recent Pay Check Stub(s)**

**Step 3: Enclose the nonrefundable Processing Fee as follows:**

Marital Status	Processing Fee
Single individual	\$45
Unmarried individuals	\$45 per person
Married couple	\$80 per couple

**Personal checks or money orders are accepted.  
Make payable to: *Your Capital Corporation***

**Fee Temporarily  
Waived**

**Step 4: Gather together Approval Application and Photocopies and do one of the following:**  
a. **Fax** the **Approval Form** and **Photocopies** to **678-344-9230**.  
b. **Mail** the **Approval Form** and **Photocopies** in a large envelope to the address below.  
c. **Deliver** the **Approval Form** and **Photocopies** to our offices located at the address below.

**You will be notified shortly of your approval status.**

**YOUR CAPITAL CORPORATION**  
2330 Scenic Highway, Suite 127  
Snellville, Georgia 30078  
770-978-4183

[www.YourCapitalCorp.com](http://www.YourCapitalCorp.com)

PLEASE CONTINUE ON NEXT PAGE

# APPROVAL FORM FOR LEASE / PURCHASE

EACH ADULT MUST COMPLETE A SEPARATE APPROVAL FORM

PLEASE PRINT - ALL information must be completed.

Full Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Driver's License # \_\_\_\_\_ State: \_\_\_\_\_

Present Address \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long at Address? \_\_\_\_\_ If renting, Apartment name/location \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Landlord/Mgr's name \_\_\_\_\_ Alternate Phone: (\_\_\_\_) \_\_\_\_\_

Why are you leaving? \_\_\_\_\_ Current Payment: \$ \_\_\_\_\_

Have you given notice to your current landlord?  YES  NO

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long at Address? \_\_\_\_\_ If renting, Apartment name/location \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Landlord/mgr's name \_\_\_\_\_ Alternate Phone: (\_\_\_\_) \_\_\_\_\_

Why did you leave? \_\_\_\_\_

Employer #1: \_\_\_\_\_ Position: \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ Employer Phone: (\_\_\_\_) \_\_\_\_\_

Gross Monthly Income before deductions: \$ \_\_\_\_\_

Employer #2: \_\_\_\_\_ Position: \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ Employer Phone: (\_\_\_\_) \_\_\_\_\_

Gross Monthly Income before deductions: \$ \_\_\_\_\_ Other Income: \$ \_\_\_\_\_ Source: \_\_\_\_\_

Former Employer: \_\_\_\_\_ Position: \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Range of monthly rent you can afford? \_\_\_\_\_

How much do you have for the Down Payment Plus the First Month's Rent? \_\_\_\_\_

How soon can you move in? \_\_\_\_\_

Extra Amount Toward Home Each Month? \_\_\_\_\_ (In addition to your rent payment to build equity)

Applying for a specific home? If Yes, give address \_\_\_\_\_

**CREDIT INFORMATION: This can include store credit cards, rental stores, car loans, small loans, etc.**

Bank \_\_\_\_\_ Branch \_\_\_\_\_ Acct #(s) \_\_\_\_\_ Checking: [ ]: Savings [ ]: Loan [ ]:

City \_\_\_\_\_ State \_\_\_\_\_ Approx. Balance \$ \_\_\_\_\_ How Long? \_\_\_\_\_

Bank \_\_\_\_\_ Branch \_\_\_\_\_ Acct #(s) \_\_\_\_\_ Checking: [ ]: Savings [ ]: Loan [ ]:

City \_\_\_\_\_ State \_\_\_\_\_ Approx. Balance \$ \_\_\_\_\_ How Long? \_\_\_\_\_

Other Active Credit Ref: \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Type of Account: \_\_\_\_\_ Credit Limit: \$ \_\_\_\_\_ How Long? \_\_\_\_\_ Are all payments current? YES : NO :

Other Active Credit Ref: \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Type of Account: \_\_\_\_\_ Credit Limit: \$ \_\_\_\_\_ How Long? \_\_\_\_\_ Are all payments current? YES : NO :

Other Active Credit Ref: \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Type of Account: \_\_\_\_\_ Credit Limit: \$ \_\_\_\_\_ How Long? \_\_\_\_\_ Are all payments current? YES : NO :

Have you ever been evicted? YES : NO : Have you ever had a repossession? YES , Date \_\_\_\_\_: NO : (if Yes, explain below)

Have you ever had a foreclosure? YES , Date \_\_\_\_\_: NO : If Yes, explain: \_\_\_\_\_

Do you have any unpaid student loans? YES : NO : If Yes, how much is the total? \$ \_\_\_\_\_

Is your paycheck currently being garnished? YES : NO : If Yes, how much? \$ \_\_\_\_\_ If Yes, explain: \_\_\_\_\_

Have you ever filed for bankruptcy? YES , Date \_\_\_\_\_: NO : (if Yes, explain below) If yes, Chapter 7  or Chapter 13 ?

If YES, has the bankruptcy been discharged? YES : NO : If YES, when discharged? \_\_\_\_\_

Have you ever been convicted of a crime, other than a traffic violation? YES : NO :

If you answered YES to any of the above questions, explain: \_\_\_\_\_

**LIST ALL OF YOUR CURRENT MONTHLY OBLIGATIONS BELOW:**

(Examples Include: Car Loans, Student Loans, Credit Card Payments, and Child Support)

Pay To: \_\_\_\_\_ Total Amount Due: \$ \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

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**PERSONAL REFERENCES** - List two persons, other than your relatives, that we may contact to verify your character.

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**EMERGENCY** - In an emergency you may contact (List two, other than spouse/roommate, nearest relatives first)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**OTHER INFORMATION**

**OTHER PERSONS (INCLUDING CHILDREN) WHO WILL LIVE IN THE PROPERTY**

Name \_\_\_\_\_ Name \_\_\_\_\_  
 Name \_\_\_\_\_ Name \_\_\_\_\_

Pets: Name \_\_\_\_\_ Type \_\_\_\_\_ Weight \_\_\_\_\_ lbs. Name \_\_\_\_\_ Type \_\_\_\_\_ Weight \_\_\_\_\_ lbs.

Do you have: Vacuum cleaner : Lawn mower : Water bed : Musical instruments : Does anyone smoke? Yes : No :

List all motor vehicles, including recreational vehicles, to be kept at the property:

MAKE	MODEL	COLOR	YEAR	LICENSE PLATE #	STATE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**How Did You Hear About Us?** \_\_\_\_\_

I declare that the application is complete, true and correct and **I herewith give my permission for anyone contacted to release the credit or personal information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement and/or credit extended.** I further authorize Management or their Authorized Agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. I hereby grant Management and their Authorized Agents my limited power of attorney to obtain credit reports from credit agencies in my name for the purpose of checking my credit and obtaining my credit score. Management will pay the fees, if any, that such credit agencies may charge for such credit reports. Any false information will constitute grounds for rejection of this application, or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on the application.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Print Name Here \_\_\_\_\_